

COMMODITY: AUTOMOTIVE & TRUCK REPAIR (GROUP I, II, & III) (MPA #203)
RFP #B01217 OPENING DATE & TIME: 7/16/02 - 11:00 AM
BLANKET REQUIREMENTS: 7/1/02 - 6/30/03*

VENDOR NAME

* with 2 one year renewal options

ATTACHMENT "A"

RFP #B01217

ITEM NO.	DESCRIPTION	PRICE	ITEM NO.
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INSTRUCTIONS:

VENDOR NAME MUST APPEAR AT THE TOP OF THE PRICE
COLUMN ON "EVERY" PAGE UNDER THE WORDS "VENDOR NAME".

FAILURE TO COMPLETE FORM AS INSTRUCTED MAY BE GROUNDS
FOR DISQUALIFICATION.

GROUP I (PASSENGER VEHICLES & LIGHT TRUCKS)

1 GROUP I - GENERAL REPAIR (UNDER 8,000 GVW)

1A GENERAL PREVENTIVE MAINTENANCE TO INCLUDE THE
FOLLOWING:

\$
FLAT RATE FOR
SERVICE

1A

LUBE/OIL/FILTER:

DRAIN OLD OIL, ADD NEW OIL TO ENGINE SPECIFICATIONS,
INSTALL NEW FILTER. GREASE ALL FITTINGS, DOOR HINGES,
AND HOOD RELEASE.

UNDER VEHICLE:

PERFORM VISUAL INSPECTION OF:

UNIVERSAL OR CONSTANT VELOCITY JOINTS
EXHAUST SYSTEM FOR LEAKS OR CRACKS
TIE ROD ENDS
IDLER AND PITMAN ARMS
BALL JOINTS

CHECK ALL FLUID LEVELS AND FILL AS NEEDED INCLUDING:

TRANSMISSION
DIFFERENTIAL (FRONT AND REAR, IF FOUR WHEEL DRIVE)
TRANSFER CASE (IF FOUR WHEEL DRIVE)
POWER STEERING
COOLANT
BATTERIES
WINDSHIELD WASHER FLUID

**NOTE: FLAT FEE INCLUDES ALL FLUIDS, OIL FILTER AND LABOR
FOR THE ABOVE STATED.**

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ITEM NO.	DESCRIPTION	PRICE	ITEM NO.
1B	LABOR:	\$	1B
	INSPECTION, MAINTENANCE, AND MECHANICAL REPAIRS FOR PASSENGER VEHICLES AND LIGHT TRUCKS UNDER 8,000 GVW TO INCLUDE COMPLETE OVERHAUL OF ENGINES, STEERING AND/OR SUSPENSIONS SYSTEMS, REAR AXLE ASSEMBLIES, TRANSAXLE ASSEMBLIES, AIR CONDITIONING COMPONENTS, TRANSMISSION REPAIRS, AND/OR THE REPLACEMENT OF ANY ACCESSORY EQUIPMENT (<u>BODY AND FENDER WORK IS EXCLUDED</u>). MITCHELL'S LABOR GUIDE ONLY SHALL BE USED FOR DETERMINING REPAIR TIME.	HOURLY LABOR RATE	
1C	TIRE ROTATION:	\$	1C
	ROTATE TIRES, SAME SIDE - FRONT TO BACK, OR CROSS ROTATION IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.	FLAT RATE FOR ROTATION	
1D	PARTS:	%	1D
	PARTS AND MATERIAL WILL BE BILLED INDICATING THE PERCENTAGE OF DISCOUNT FROM THE SUGGESTED RETAIL PRICE LIST PROVIDED BY PARTS MANUFACTURER	GENERAL STATE PARTS % DISC. DISCOUNT RATE ON ALL PARTS	
	(A COPY OF THE PRICE LIST MUST BE SUPPLIED WITH EACH WORK ORDER IN ACCORDANCE WITH SECTION "A" OF "BILLING FOR SERVICES RENDERED"). OFFEROR TO INDICATE THE DISCOUNT FROM THE PARTS MANUFACTURERS SUGGESTED RETAIL PRICE LIST. (REFER TO SECTION - "METHOD OF AWARD.")		
	<u>NOTE: IF NO PERCENTAGE IS INDICATED IN THE SPACE PROVIDED, IT SHALL BE UNDERSTOOD THAT NO DISCOUNT IS OFFERED TO THE CUSTOMER AGENCY FROM THE PARTS MANUFACTURER'S SUGGESTED RETAIL PRICE LIST ON PARTS.</u>		

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GROUP II (MEDIUM TO HEAVY TRUCKS, DUMPS SUCH AS, BUT NOT LIMITED TO, 4WD PICKUPS, HEAVY DUTY VANS, HI-CUBE VANS, MEDIUM DUTY TRUCKS AND DUMPS)

2 GROUP II - GENERAL REPAIR (OVER 8,000 GVW UP TO 26,000 GVW)

2A	GENERAL PREVENTIVE MAINTENANCE TO INCLUDE THE FOLLOWING:	\$	2A
		FLAT RATE FOR SERVICE	

DRAIN OLD OIL, ADD NEW OIL TO ENGINE SPECIFICATIONS, INSTALL NEW FILTERS.

LUBRICATE CHASSIS AND AS APPLICABLE: DUMP BODY, SANDER, PLOW COMPONENTS AND ATTENUATOR; LUBRICATE AND CHECK FUEL SHUTDOWN VALVE, EITHER ELECTRIC OR MANUAL.

MAKE VISUAL INSPECTION OF ENTIRE CHASSIS/CAB, INCLUDE GLASS.

CHECK ALL INSTRUMENTS, INCLUDING HORN, WIPERS, STANDARD AND SAFETY LIGHTS, BACK-UP ALARM, AS APPLICABLE.

CHECK ALL FLUID LEVELS INCLUDING: COOLANT, BATTERIES, POWER STEERING, TRANSMISSION, REAR ENDS (GEAR OIL), PLOW (HYDRAULIC OIL), AND SANDER (GEAR OIL) RESERVOIRS, GEAR BOXES AND HYDRAULIC OIL TANKS, AS APPLICABLE; FILL AS NEEDED ALL FLUIDS (EXCEPT MOTOR OIL, WHICH IS INCLUDED IN OIL CHANGE) WILL BE CHARGED SEPARATELY IN ACCORDANCE WITH FLUIDS' PRICE LIST ON PRICE PAGE 8.

CHECK TIRES AND PRESSURES AND REPORT CONDITION, FILL TO PROPER PRESSURE IF NEEDED; INSPECT TO INSURE METAL VALVE CAPS ARE PRESENT AND IN GOOD CONDITION IN ACCORDANCE WITH FEDERAL REQUIREMENTS. CHECK FOR PROPER TIRE SIZES ON DRIVE AXLES.

CHECK MUD FLAPS TO BE IN GOOD CONDITION AS REQUIRED BY LAW.

CHANGE FUEL FILTERS AND WATER FILTER.

CHECK AIR INTAKE SYSTEM AND AIR FILTERS AND NOTIFY IF REPLACEMENT IS NECESSARY.

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INSPECT FOR LEAKS: OIL, FUEL, AIR, EXHAUST AND DRAIN AIR TANKS;
 CHECK & DRAIN AIR DRYERS AND WATER SEPARATORS (IF DIESEL TRUCKS).

CHECK AND ADJUST CLUTCH IF NEEDED.

CHECK AND ADJUST BRAKES.

INSPECT UNIVERSAL JOINTS AND DRIVELINE, CHECK CENTER
 HANGER BEARING FOR WEAR.

INSPECT ALL SPRINGS AND U-BOLTS AND CHECK TORQUE.

CHECK AND TORQUE TIRE RIM LUG NUTS.

2B	LABOR:	\$	2B
		HOURLY LABOR RATE	
	INSPECTION, MAINTENANCE AND MECHANICAL REPAIRS, INCLUDING MOTOR, CHASSIS (<u>BODY AND FENDER WORK EXCLUDED</u>), EQUIPMENT, AND COMPLETE OVERHAUL OF TRUCKS AND TRAILER, INCLUDING BUT NOT LIMITED TO STEERING AND SUSPENSION SYSTEMS, REAR AXLE ASSEMBLIES, TRANSMISSION REPAIRS, ETC. (GASOLINE AND DIESEL) 8,000 GVW UP TO 26,000 GVW. MITCHELL'S LABOR GUIDE ONLY SHALL BE USED FOR DETERMINING REPAIR TIME.		

2C	PARTS:	%	2C
		GENERAL STATE PARTS % DISC. DISCOUNT RATE ON ALL PARTS	
	PARTS AND MATERIAL WILL BE BILLED INDICATING THE PERCENTAGE OF DISCOUNT FROM THE SUGGESTED RETAIL PRICE LIST PROVIDED BY PARTS MANUFACTURER (A COPY OF THE PRICE LIST MUST BE SUPPLIED WITH EACH WORK ORDER IN ACCORDANCE WITH SECTION "A" OF "BILLING FOR SERVICES RENDERED"). OFFEROR TO INDICATE THE DISCOUNT FROM THE PARTS MANUFACTURERS SUGGESTED RETAIL PRICE LIST. (REFER TO SECTION - "METHOD OF AWARD.")		

**NOTE: IF NO PERCENTAGE IS INDICATED IN THE SPACE
 PROVIDED, IT SHALL BE UNDERSTOOD THAT NO DISCOUNT IS
 OFFERED TO THE CUSTOMER AGENCY FROM THE PARTS
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GROUP III (HEAVY TRUCKS, DUMPS)

3 GROUP III - GENERAL REPAIR (OVER 26,000 GVW)

3A GENERAL PREVENTIVE MAINTENANCE TO INCLUDE THE FOLLOWING:

DRAIN OLD OIL, ADD NEW OIL TO ENGINE SPECIFICATIONS, INSTALL NEW FILTERS.

LUBRICATE CHASSIS, AND AS APPLICABLE, DUMP BODY, SANDER, PLOW COMPONENTS AND ATTENUATOR; LUBRICATE AND CHECK FUEL SHUTDOWN VALVE, EITHER ELECTRIC OR MANUAL.

ANNUALLY, UPON AGENCY REQUEST, CHANGE OIL IN POWER STEERING, TRANSMISSION, REAR END AND ANTIFREEZE.

MAKE VISUAL INSPECTION OF ENTIRE CHASSIS/CAB, INCLUDE GLASS.

CHECK ALL INSTRUMENTS, INCLUDING HORN, WIPERS, STANDARD AND SAFETY LIGHTS, BACK-UP ALARM, AS APPLICABLE.

CHECK ALL FLUID LEVELS INCLUDING: COOLANT, BATTERIES, POWER STEERING, TRANSMISSION, REAR ENDS (GEAR OIL), PLOW (HYDRAULIC OIL), AND SANDER (GEAR OIL) RESERVOIRS, GEAR BOXES AND HYDRAULIC OIL TANKS, AS APPLICABLE; FILL AS NEEDED ALL FLUIDS (EXCEPT MOTOR OIL, WHICH IS INCLUDED IN OIL CHANGE) WILL BE CHARGED SEPARATELY IN ACCORDANCE WITH FLUIDS' PRICE LIST ON PRICE PAGE 8.

CHECK TIRES AND PRESSURES AND REPORT CONDITION, FILL TO PROPER PRESSURE IF NEEDED; INSPECT TO INSURE METAL VALVE CAPS ARE PRESENT AND IN GOOD CONDITION IN ACCORDANCE WITH FEDERAL REQUIREMENTS. CHECK FOR PROPER TIRE SIZES ON DRIVE AXLES.

CHECK MUD FLAPS TO BE IN GOOD CONDITION AS REQUIRED BY LAW.

CHANGE FUEL FILTERS AND WATER FILTER.

CHECK AIR INTAKE SYSTEM AND AIR FILTERS AND NOTIFY IF REPLACEMENT IS NECESSARY.

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INSPECT FOR LEAKS: OIL, FUEL, AIR, EXHAUST AND DRAIN AIR TANKS;
 CHECK & DRAIN AIR DRYERS AND WATER SEPARATORS (IF DIESEL TRUCKS).

CHECK AND ADJUST CLUTCH IF NEEDED.

CHECK AND ADJUST BRAKES.

INSPECT UNIVERSAL JOINTS AND DRIVELINE, CHECK CENTER
 HANGER BEARING FOR WEAR.

INSPECT ALL SPRINGS AND U-BOLTS AND CHECK TORQUE.

CHECK AND TORQUE TIRE RIM LUG NUTS.

BASED UPON THE ABOVE STATED PREVENTIVE MAINTENANCE
 SERVICE REQUIREMENTS, BID A FLAT RATE FOR THE FOLLOWING
 MANUFACTURER'S TRUCK BRANDS IN THIS GROUP OVER
 26,000 GVW: GENERAL FLEET DESCRIPTION FOR THIS GROUP
 ON INSTRUCTION/SPECIFICATION PAGE 12.

3A-1	FLAT RATE FOR PM: FORD TRUCKS	\$ <u> </u> FLAT RATE FOR SERVICE	3A-1
3A-2	FLAT RATE FOR PM: MACK TRUCKS	\$ <u> </u> FLAT RATE FOR SERVICE	3A-2
3A-3	FLAT RATE FOR PM: INTERNATIONAL TRUCKS	\$ <u> </u> FLAT RATE FOR SERVICE	3A-3
3A-4	FLAT RATE FOR PM: VOLVO TRUCKS	\$ <u> </u> FLAT RATE FOR SERVICE	3A-4

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3C	PARTS:	%	3C
	PARTS AND MATERIAL WILL BE BILLED INDICATING THE PERCENTAGE OF DISCOUNT FROM THE SUGGESTED RETAIL PRICE LIST PROVIDED BY PARTS MANUFACTURER	GENERAL STATE PARTS % DISC. DISCOUNT RATE ON ALL PARTS	
	(A COPY OF THE PRICE LIST MUST BE SUPPLIED WITH EACH WORK ORDER IN ACCORDANCE WITH SECTION "A" OF "BILLING FOR SERVICES RENDERED"). OFFEROR TO INDICATE THE DISCOUNT FROM THE PARTS MANUFACTURERS SUGGESTED RETAIL PRICE LIST. (REFER TO SECTION - "METHOD OF AWARD.")		
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